**Physical Education Class Make-Up Form**

**Acceptable make up options: (all of these are if space is available in the course)**

- Attend another section of current PE course currently enrolled in
- Attend a PE class that has previously been taken (AND passed)
- Attend a Group Exercise Class:
  - PE Group Exercise Class*
  - Recreation Noon Free Drop In Courses**
  - Recreation Group Exercise Class ($10/each)**

*schedule at mitpe.mit.edu
**schedule at www.mitrecsports.com (It is recommended to reserve a spot online/Recreation App one day in advance)

### Student Must Complete

- **MIT ID# ___________________________**
- **Student Name: _______________________.**

**Course Requiring Make Up:**

- **Course: ____________________________**
- **Days:______________________________**
- **Time:______________________________**
- **Instructor:___________________________**

**Make Up Session Attended:**

- **Course:_____________________________**
- **Date:______________________________**
  (eg Tues, 4/12/17)
- **Time:______________________________**

### Important Reminders

- Students must complete 11 classes in order to pass a PE class during Q1, Q2, Q3 and Q4.*
- Students must complete 7 classes in order to pass a PE class during IAP.*
- Makeups must be completed and submitted to your instructor within the same quarter.
- No more than TWO make-up classes are accepted per course/per quarter.*
- Students must bring your MIT ID and make-up form with you to the make-up class.

**Note:** ALL classes have a limited capacity so plan ahead. Instructors are not required to allow you to participate if space is not available. It is recommended you do not wait until the last week to complete your makeups.

*not applicable to Extreme PE classes check specific course instructions for details

### Completed by instructor providing make-up:

I have verified this student’s MIT ID and the above student participated in my class on

______________________________
Date

Instructor Name printed  ________________ Instructor Signature  

### Make-up form received and entered into Stellar by Instructor

________________ Initial

Updated 8/2017